

◀ Jul 2022

# August 2022

Sep 2022 ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<b>1</b> 7:00 pm City Council	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b> 6:30 pm Board of Public Affairs. 7:30 pm Municipal Properties Committee	<b>9</b> 5:00 pm Planning Commission	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b> 6:00 pm Tree Commission 7:00 pm City Council	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b> 7:00 pm – Safety and Human Resources Committee	<b>23</b> 4:30 pm Civil Service Commission	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b> 6:30 pm Park Rec Board			

# September 2022

◀ Aug 2022

Oct 2022 ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 Labor Day- Closed	6 6:15 pm Technology Committee 7:00 pm City Council	7 11:00am-1:00pm Employee Apprication Taco Bar @ Oberhaus Park	8	9	10
11	12 6:30 pm Electric Committee Board of Public Affairs 7:00 pm Water/Sewer Comm. 7:30 pm Municipal Properties Committee	13 4:30 pm Board of Zoning Appeals 5:00 pm Planning Commission	14	15	16	17
18	19 6:00 pm Tree Commission 6:00 pm Park Rec Committee 7:00 pm City Council	20	21	22	23 8:00am Healthcare Cost Committee	24
25	26 6:30 pm – Finance and Budget Committee 7:30 pm – Safety and Human Resources Committee - AMP Annual	27 4:30 pm Civil Service Commission - Conference -	28 6:30 pm Park Rec Board - - -	29	30	

*City of Napoleon, Ohio*  
**PARKS AND RECREATION BOARD**

**MEETING AGENDA**

**Wednesday, August 31, 2022 at 6:30 pm**

*Location ~ Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio*

1. Call to Order
2. Approval of Minutes April 27, 2022 (in the absence of any objections or corrections, the minutes shall stand approved)
3. Update on Recreation Programming and Capital Improvements
4. Discussion /Action on Trick or Treat Night
5. Miscellaneous
6. Adjournment

  
Marris Flogaus ~ Clerk



# *City of Napoleon, Ohio*

## *Parks and Recreation Department*

*255 West Riverview Avenue, P.O. Box 151*

*Napoleon, OH 43545*

*Telephone: (419) 592-4010 Fax: (419) 592-8955*

*www.napoleonohio.com*

## *Memorandum*

***To: Parks and Recreation Board Members***  
***From: Tony Cotter, Director of Parks and Recreation***  
***cc: Ken Haase, Rec Committee Chairman***  
***Joel Mazur, City Manager***  
***Date: August 25, 2022***  
***Subject: Board Meeting Agenda Items – August 2022***

Since we haven't met since April, I wanted to meet briefly to recap the late Spring and Summer as it pertains to the Parks and Recreation Department. I will be presenting financial reports in September along with some preliminary budgetary items for 2023.

I will be requesting the Board's recommendation on Trick or Treat night in Napoleon. Believe it or not we're getting phone calls asking when that date is. This year, Halloween falls on Monday so it would be reasonable to set Trick or Treat on that night. I will forward the Board's recommendation to City Council for their approval.

Finally, we've been struggling reaching a quorum lately so please let me know as soon as possible if you will not be able to attend on Wednesday. If I know ahead of time that we won't have enough members present we can re-schedule for a different date.

If you have any questions or need additional information, please contact me.

*City of Napoleon, Ohio*

**PARKS AND RECREATION BOARD**

**MEETING MINUTES**

Wednesday, April 27, 2022 at 6:30 pm

**PRESENT**

Board Members Ryan Miller-President Pro-Tem, Peg Funchion, Chad Richardson,  
Mike Saneholtz (arrived at 6:44 pm)

City Staff Tony Cotter-Director of Parks, Recreation and Cemeteries  
Joel Mazur-City Manager  
Ken Haase-City Councilmember

Others News Media

Recorder Roxanne Dietrich

**ABSENT**

Board Members Ryan Funchion, Jon Knepley

**CALL TO ORDER**

At 6:34 pm, the Parks and Recreation Board meeting was called to order by the Recorder.

Due to lack of a quorum, the agenda was moved to discussion on Parks and Recreation Service Award. Cotter stated there is a group he would recommend for the service award and that is the Fraternal Order of Eagles who donated \$10,000 for the golf simulator. Richardson asked if the golf simulator is getting used a lot? Cotter replied we did not put it in use as the rates were not in place. We did get the golf simulator set up and running to figure out how it works as it is new to us. The rates were brought to one of the board meetings and we did not have a quorum, so they were moved ahead to the Parks and Rec Committee and City Council. By the time the rates were passed, it was time to open the golf course up. The simulator does take up a lot of space inside the clubhouse. There is not enough space to keep it up year-round so, it will be open only in the off-season. Funchion noted she saw where Council adjusted the rates to per hour and not per person. Cotter said he did research on other places that have golf simulators and most charge per person, there are a few that charge per hour. It was the consensus of most of council they would prefer per hour vs. per person as that could get expensive. Council then amended the ordinance to change the rate to per hour and took out the rules and regulations to enable us to be flexible on what rules and regulations we want in place and whether we want to restrict the number of hours or age. Richardson asked will there need to be another person to man this in the off-season? Cotter said that is a discussion we will need to have moving forward on how we want to staff it. The clubhouse manager is not around in the winter.

Miller suggested LaRae Meyer for the service award. She did win in 2009 but, she will be done with softball; how do you feel about giving the award to someone twice? Cotter said he did think about LaRae too. She has not completely cut ties yet; she is transitioning after being involved in softball for almost 20 years. LaRae started on the rec side and then moved to managing Lady Cat travel softball. I do not see any repeat winners but, if we ever decide we could do that, she would certainly be deserving of that. Funchion stated her recommendation would be The Eagles, that is a big chunk we did not have to pay.

6:44 pm - Mike Saneholtz arrived. Cotter stated now that we have a quorum, we need to go back to the first item of business, "Organization of the Board for 2022".

**ORGANIZATION OF BOARD MEMBERS**

Cotter announced Matt Hardy resigned from the Rec Board yesterday.

The recorder asked for nominations for Chairperson of the Park and Rec Board going around the table

Saneholtz - passed

Roll call vote on the above motion:  
Yea-Richardson, Saneholtz, Funchion, Miller  
Nay-

Election of Chair Pro-tem  
Funchion nominated Ryan Miller  
Sanholtz seconded  
Richardson passed  
Miller passed

Roll call vote on the above motion:  
Yea-Richardson, Saneholtz, Funchion, Miller  
Nay-

Motion: Saneholtz                      Second: Funchion  
to approve the minutes from the October 27, 2021 Parks and Rec Board meeting as presented.

Roll call vote on the above motion:  
Yea-Richardson, Saneholtz, Funchion, Miller  
Nay-

Cotter explained to Saneholtz that before he arrived, there was discussion on the Parks and Rec Service Award. My nomination was the Fraternal Order of Eagles for their donation to purchase the golf simulator. Miller had mentioned LaRae Meyer but, she already won in 2009.

Motion: Saneholtz      Second: Richardson  
to approve recommendation of the Fraternal Order of Eagles as the recipient of the 2021 Parks and Rec  
Service Award

Roll call vote on the above motion:  
Yea-Richardson, Saneholtz, Funchion, Miller  
Nay-

Cotter stated this is the 100<sup>th</sup> year for the golf course. The clubhouse staff, the City Manager and myself have discussed doing something for the golf course's 100<sup>th</sup> year anniversary. Our cemetery maintenance supervisor, Tom Schwab, is a golf fanatic and historian. He did some research and found

some interesting things on William Rockefeller, the founder of the golf course. We have documents and photos to display at the course once that is assembled. There has been discussion on what we could do as a celebration, like a birthday party for our golf course. We are looking at the first week of August to have the celebration as the months of May, June and July can be quite hectic. To give you an idea of what we have in mind, attached is the *100 Year Anniversary Celebration* of events for that week. We are open to any suggestions and are hoping to get a huge crowd. A couple of things noted by Mazur, Tom Schwab did a very nice job uncovering some history on the course. It would be cool to have a history sign like the one at Ritter Park where the Buckeye Trail sign is with informational items on it. The sign could be put up at No. 1 or right at the tee box. Richardson asked will it be digitized? Cotter said we are going to try to do as much of that as we can. We are struggling to find information locally. We are looking for aerials and old photos of the golf course. We do have a photo that shows the course when there was an actual ravine between the No. 9 green and the clubhouse. Schwab has offered to sit in the clubhouse one day and do a talk on the history of golf. Mazur stated if you have any ideas, please let us know. There is only one chance to have a 100-year celebration.

#### **MISCELLANEOUS**

Saneholtz. No items.

Funchion. There a couple of different items people have brought to my attention.

You are going to redo the walk, what about the ice rink? The reason the ice rink is no longer there was because of drainage. Cotter said there is a storm sewer that is there that does not allow it to hold water. Funchion - this person thought since we are redoing things that might be something to reinstate and it should not be a big expense and will be an outdoor activity. Mazur asked does it have to be at that location? Funchion-no, he just thought it would be a nice thing to have. Mazur said we will not need the WTP lagoons anymore and they possibly could be converted since they are built up and have a liner. Cotter said we are hopefully getting the bike path and multi-use project that will include a ramp going down the hill at Ritter and will be very close to the old skating rink. We would love to be able to redo that area. From what I was told by engineering, to redo that you would have to scrape it all out and put impact clay back in there.

Funchion - Runners/joggers trail from Meyerholtz to Ritter, can stone be put in? Cotter said that is on our list.

Funchion - Ritter to boat ramp there is not really a path. Cotter has talked to Thompson on what he wants done, we are waiting for it to dry up.

Funchion - Trails at Oakwood through the woods did you ever check for rebar? Last year it was brought up the railroad ties deteriorated and rebar was sticking up by the woods on the side. People are riding bikes and the railroad tie catches bike tires. Cotter will look at and address.

Funchion - Golf clubhouse hours what are they? Cotter – as far as when open/close? Funchion – when close. A lot of times when the Leagues were done, the clubhouse would be closed. 8:00 pm would be a good time. It is not an issue we cannot afford to pay someone to stay open until 8:00 pm especially on league nights. If people know it is going to be open, you are going to sell beer to pay for that person. I understand when it is raining and don't have anyone out there but, when you have people out there instead of going to our facility, they will go across the street. If we were open, we would be getting that revenue. Cotter – what would be an appropriate time? Funchion – I think if we had an ending time so people know the clubhouse will be open until 8:00 or 8:30 pm. Cotter agreed we do need to set a time. Richardson – no items.

Miller – is there a system to sign up to reserve baseball and softball fields for the Rec League? Cotter said he has a preseason practice schedule he sends out to all league coordinators. It is basically a block of time for each field and each individual league, each coordinator and the coaches get together and sign up. Miller - do they send it back to you or is it left to them? Cotter – it is left to them. I suggested it

could come back to me and to plug it in our program. That is pre-season, once games start at the end of May, that schedule goes away and is difficult to find a place to practice.

Saneholtz - LaRae Meyer texted me, did they ever resolve the concession stand? Senior Little League wants to take it back. Cotter - Michael Fouty is director of Little League. Fouty came to me when we were talking about the upcoming season and registration and said "guess we are taking over the concession stand". Cotter said he assumed the reason for that was Nancy Bum is going to step out of it and Lady Cat Softball is struggling to find people to work as they man both Oakwood and the High School concessions.

Cotter. Girls Softball Rec Programs are ready to start. The coaches meeting is Thursday night. All the baseball teams will be done by the end of the week and then will get started. The numbers are about the same as last year. In general, the numbers have been down over the years. Boat ramp restoration project is underway. They should be pouring part of it by this Friday and by the first of next week the second half should be poured, then they have to wait a week.

The golf course is open and slow with weather not being the best. Leagues start next week, there are at least ten corporate memberships. We are really pleased with how things are going out there.

Funchion - did you get your golf carts? Cotter – yes, we received them thirteen months after the order was placed. Repairs need to be done on No. 1 in the gulley area, Nagels will restore. We will be starting preparations to open the Aquatic Center. The facility is still under warranty and there are a few things Astro and Midwest will have to come back and do. We are hoping to open the pool on the Saturday of Memorial Day weekend if everything goes well and the weather is good.

Matt Hardy resigned from the Rec Board and I want to go on record and say Matt was a tremendous board member. He got busy the last couple of years and was not able to attend the meetings as much. Hardy was very committed and loyal to the board and always helpful to me. Hardy was very knowledgeable about rec programming. He was a tremendous board member and will be missed. Really appreciate all the help he has given me over the years.

#### **ADJOURN**

Motion: Funchion                      Second: Saneholtz  
to adjourn the Parks and Rec Board meeting at 7:29 pm

Roll call vote on the above motion:

Yea-Richardson, Saneholtz, Funchion, Miller  
Nay-

**Yea-4, Nay-0. Motion Passed.**

Approved

August 31, 2022 \_\_\_\_\_



## AMP Update for Aug. 19, 2022

American Municipal Power, Inc. <webmaster@amppartners.org>

Fri 8/19/2022 4:46 PM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>



**Aug. 19, 2022**

### **Reminder: Nominations open for AMP Board of Trustees**

*By Jeremy Drennen – Nominating Committee Chair*

Nominations are open for the 13 AMP Service Groups that will elect a member community to the AMP Board of Trustees for a three-year term commencing at the 2022 AMP Annual Conference. The AMP Service Groups are:

- Central (Ohio)
- DEMEC
- Kentucky
- Michigan
- North Central (Ohio)
- Northeast (Ohio)
- Northern (Ohio)
- Northwest (Ohio)
- Other (includes IN, MD and WV)
- Pennsylvania
- Southwest (Ohio)
- Virginia
- Western (Ohio)

Also, this year, one member has resigned from their at-large seat on the AMP Board of Trustees. As a result, the remaining one year of that seat's original three-year term will be filled by an election held during the General Membership meeting on Sept. 27. All members are eligible to be nominated for the at-large seat. If your member community would like to be considered for nomination, please send the request to me at [jeremy.drennen@philippi.org](mailto:jeremy.drennen@philippi.org), with a copy to Rachel Gerrick at [rgerrick@amppartners.org](mailto:rgerrick@amppartners.org).

Trustees, whether at-large or service group representatives, are elected by member community — not by individual. The elected member community then appoints a representative to fill its Board seat.

Should you have any questions regarding the election process or voting logistics, or wish to request AMP staff engagement at a pre-Conference service group election, please contact Errin Harris at 614.540.0942 or [eharris@amppartners.org](mailto:eharris@amppartners.org).

**Inflation Reduction Act of 2022 signed into law;**

## AMP webinar scheduled for Aug. 24

*By Michael Beirne – vice president of external affairs/OMEA Executive Director*

Earlier this week, President Biden signed into law the Inflation Reduction Act of 2022. Passage of the bill brings an end to more than a year of negotiations and discussions that originated as the Build Back Better Act. The final bill contains provisions primarily related to health care, tax reform and energy, and is expected to raise \$739 billion in revenue and invest \$369 billion in energy and climate change related projects.

The bill contains a number of provisions of interest to public power, including two issues we strongly advocated for — direct pay and the 45Q tax credit. The bill also includes incentives for transmission infrastructure, electric vehicles, energy efficient appliances, whole house energy efficiency and residential clean energy projects, and makes changes to the transmission siting process, among other changes.

AMP will be hosting a webinar to review the legislation and provisions of interest to public power — scheduled for Aug. 24 at 11 a.m. If you would like to participate, please let me know by sending an email to [mbeirne@amppartners.org](mailto:mbeirne@amppartners.org).

## 2022 AMP Annual Conference to feature panel of national public power organization leaders

*By Zachary Hoffman – manager of communications and publications*

The 2022 AMP Annual Conference will include a panel discussion featuring American Public Power Association (APPA) Board Chair Tony Cannon, Large Public Power Council Board Chair Jacqueline Sargent and Transmission Access Policy Study Group Board Chair Jane Cirrincione. The panel, moderated by AMP President/CEO Jolene Thompson, will cover the value of joint action, the benefits of public power and the key issues impacting our industry. The session is scheduled for Sept. 27, 8:45-10 a.m.

For a full schedule of sessions or to register for conference, [click here](#).



**REGISTER HERE**

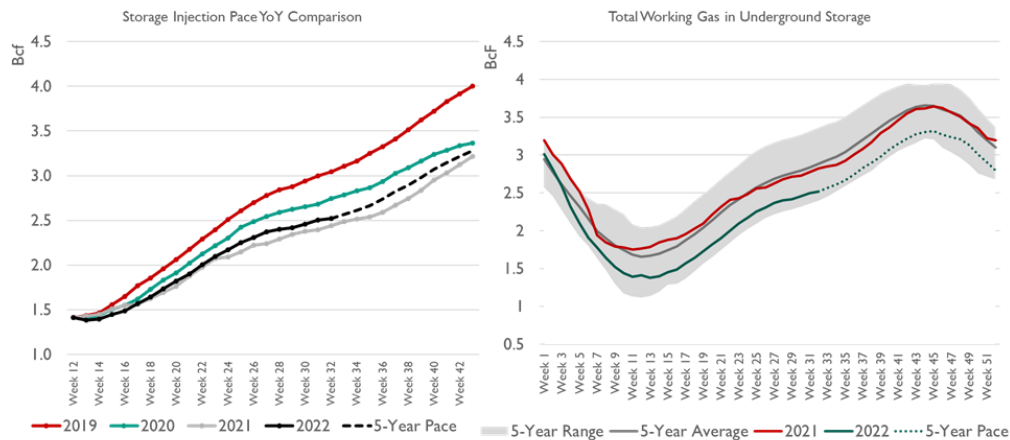
## Energy market update

*By Jerry Willman – assistant vice president of energy marketing*

The September 2022 natural gas contract decreased \$0.056/MMBtu to close at \$9.188 yesterday. The EIA reported an injection of 18 Bcf for the week ending Aug. 12, which was lower than market expectations of 34 Bcf. Last year was an injection of 46 Bcf and the five-year average was 47 Bcf. Storage is now 2,519 Bcf, 10.5 percent below a year ago and 12.7 percent below the five-year average.

On-peak power prices for 2023 at AD Hub closed yesterday at \$88.50/MWh, which was \$5.50/MWh higher for the week.

Year-end natural gas projections provided by The Energy Authority.



## On Peak (16 hour) prices into AEP/Dayton

Week ending Aug. 19

MON	TUE	WED	THU	FRI
\$97.30	\$94.90	\$98.91	\$109.13	\$108.97

Week ending Aug. 12

MON	TUE	WED	THU	FRI
\$140.15	\$128.80	\$116.11	\$101.86	\$91.25

Week ending Aug. 20, 2021

MON	TUE	WED	THU	FRI
\$38.90	\$44.10	\$44.92	\$49.47	\$49.20

AEP/Dayton 2023 5x16 price as of Aug. 18 — \$88.50

AEP/Dayton 2023 5x16 price as of Aug. 11 — \$83.00

## AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center (AFEC) was in 2x1 configuration for the week. Duct firing operated for 37 hours this week. With the on-set of mild weather this week, PJM cycled the plant more than previously and the plant cycled offline Saturday, Sunday, Monday, Wednesday and Thursday this week based on PJM economics. For the week, the plant generated at a 58.8-percent capacity factor (based on 675-MW rating).

## **Brannndon Kelley featured in APPA cybersecurity infrastructure article**

*By Holly Karg – assistant vice president of communications and public relations*

Brannndon Kelley, AMP's senior vice president of technology and CIO, was recently featured in an APPA article about cybersecurity infrastructure published in *Public Power Magazine*. The story covers the need for utilities to use sensors to monitor the operational technology that keeps their power systems running and the role that joint action can play in helping public power utilities to accomplish this technology rollout.



Sensors gather and deliver information to the proper source to help identify potential cyberattacks on grid assets. The sensors would send notices when things like a new device is added to an operating environment or there are communications with a new IP address. These alerts would help to identify suspicious behavior or potential vulnerabilities before a devastating cyberattack can occur. However, for these sensors to work, they require a qualified professional on the other end to take action on the data collected.

In the article, Kelley advocates for cybersecurity managed services delivered through joint action, which can help to aggregate requirements and deliver programs and services across the whole of public power, regardless of how small or large a utility might be. Through joint action, you can ensure that there is always a qualified IT professional available to help respond to potential security issues.

Read the full story at [www.publicpower.org/periodical/article/cybersecurity-infrastructure](http://www.publicpower.org/periodical/article/cybersecurity-infrastructure).

## **APPA releases free Municipal Utility Community Solar Workbook**

*By Erin Miller – assistant vice president of energy policy and sustainability*

As part of its work with the National Community Solar Partnership, the American Public Power Association (APPA) has released a new, free [Municipal Community Solar Workbook](#). It serves as a step-by-step guide to municipal utilities interested in exploring community solar. The Department of Energy and APPA will be hosting a webinar on Sept. 1 at 2 p.m. To register for the webinar, click here: <https://www.energy.gov/communitysolar/webinar-municipal-utility-community-solar-workbook-launch>

In addition, if you are interested in learning more about community solar, the Focus Forward Advisory Council held a webinar on Community Solar in November 2021. The webinar recording can be found [here](#) and additional information about community solar can be found on the [Focus Forward page](#) of the [Member Extranet](#) (login required).

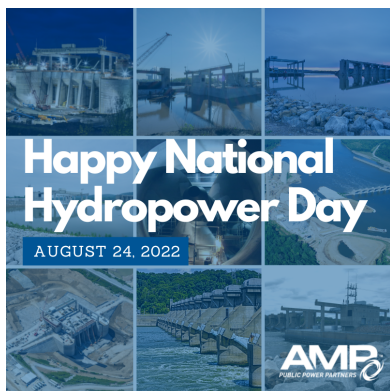
If you have questions or need additional information, please contact me at 614.540.1019 or [emiller@amppartners.org](mailto:emiller@amppartners.org).

## **Save the date: National Hydropower Day is Aug. 24**

*By Zachary Hoffman*

For more than 130 years, hydropower has provided the nation with clean, renewable energy. On Aug. 24, we collectively celebrate the major role that hydropower has





played in moving the nation forward with National Hydropower Day.

AMP owns and/or operates one of the largest run-of-the-river developments of renewable hydroelectric generation in the region. The six projects that AMP owns and/or manages along the Ohio River provide more than 400 MW of renewable energy generation. Additionally, a number of AMP member communities operate their own locally sited hydroelectric facilities.

Please join us in celebrating National Hydropower Day. To assist you, AMP and the National Hydropower Association (NHA) are providing helpful communications materials for

member use. Find AMP's communications materials in the National Hydropower Day toolkit on the [Public Power Connections page](#) of the [Member Extranet](#) (login required). Find NHA's communications materials [here](#).

Participants can celebrate the day by sending out a press release, submitting a story or letter to the editor to your local newspaper or media outlet, or engaging on social media. If your organization is active on social media, we encourage you to post a message supporting National Hydropower Day 2022 using the following hashtags: #HydroDay #CleanerCommunities #PublicPower #WeArePublicPower.

If you have questions, please contact me at 614.540.1011 or [zhoffman@amppartners.org](mailto:zhoffman@amppartners.org).



*Monroeville Municipal Light & Power recently hosted a Safety Town event for children in the community. The event featured a tabletop high-voltage safety demonstration and provided an opportunity for the kids to interact with the utility vehicles and equipment that allow lineworkers to perform their duties safely and efficiently. AMP helped to sponsor the event by providing safety related information and give-a-way items.*

## AMP holds virtual safety training course

*By Sandi Sherwood – senior safety/OSHA compliance coordinator*

On Aug. 19, AMP conducted the virtual training course Fire Prevention at Work and Home. In this course, attendees learned about how to identify potential hazards and preventive measures to reduce the possibility of fires occurring in your work area and at home.

If you were unable to attend, a video recording will be posted to the [Member Extranet](#) (login required) and the [AMP YouTube channel](#) (links available to Members upon request). If you have any questions, need assistance accessing the Member Extranet or would like the YouTube link, please contact Jennifer Flockerzie, manager of technical services logistics at 614.540.0853 or [jflockerzie@amppartners.org](mailto:jflockerzie@amppartners.org).

## AMP TECHNICAL AND SAFETY TRAINING WEBINAR SCHEDULE

In an effort to provide all members with high-quality training opportunities, AMP is continuing to offer trainings in a webinar format. Please see the schedule below; we will continue to update it as needed.

<b>Sept. 6</b> Fall Safety Tips Instructor: Kyle Weygandt	<b>Nov. 4</b> Holiday Safety Tips Instructor: Darren Westenbergert
<b>Oct. 11</b> 24/7 Preparedness Instructor: Kyle Weygandt	<b>Dec. 13</b> New Year's Safety Resolutions Instructor: Kyle Weygandt

**AMP**  
PUBLIC POWER PARTNERS

For more information on the AMP Training Program or to access the virtual training webinars, please contact Jennifer Flockerzie, AMP's manager of technical services logistics, at [jflockerzie@amppartners.org](mailto:jflockerzie@amppartners.org).



## AMP 2021 Sustainability Annual Report now available

By Erin Miller

The AMP 2021 Sustainability Annual Report is now available on the [Annual Reports page](#) of the AMP website. I encourage you to share the link to the report with your colleagues, community leaders and customers.



If you have any questions or need additional information, please contact me at 614.540.1019 or [emiller@amppartners.org](mailto:emiller@amppartners.org).



## Uncovering and reviewing links (URLs)

Article provided by KnowBe4

You probably use URLs every day to access important websites such as your email inboxes, online banking accounts and social media profiles. Unfortunately, cybercriminals can use URLs to direct you to malicious websites, steal your personal information or initiate downloads of malware onto your devices. It is important to always think before you click so that you can protect yourself and your organization from cyberattacks.

### Common URL scams

Cybercriminals use a variety of methods to trick you into clicking on URLs. A few of the most common URL scams are explained below:

- **Misleading URLs:** If you receive an email with information about a special deal, you may be tempted to click the link in the email to learn more. However, it is important that you stop and think before you click. Cybercriminals often include misleading URLs in phishing emails. These URLs may be disguised as links to legitimate websites, or they may be hidden by a "Click Here" link for a fake offer or promotion.
- **Shortened URLs:** URLs can be shortened to make them easier to view and share. These shortened URLs are often used in marketing campaigns and for certain social media platforms such as LinkedIn. Unfortunately, these links are also convenient for cybercriminals. Cybercriminals can use URL-shortening software to hide full URLs that lead to malicious websites. Then, cybercriminals can send a shortened URL to you in a phishing email, hoping that you will click the URL since you can't see anything suspicious about the URL itself.

- **Insecure URLs:** When verifying that a website is safe to visit, it is important to look at the first few letters of the website's URL. Many URLs will either begin with HTTP or HTTPS. The difference between these two prefixes is that HTTPS is secure, while HTTP is not secure. Websites that use HTTPS are encrypted, which means the information on these sites is protected against unauthorized users. Websites that use HTTPS are typically more secure than other websites, but it is important that you still take precautions when using HTTPS websites, too.

### Tips for staying safe

Do not fall for these scams. Follow the tips below to stay safe:

- Hover your mouse over links before you click. When you hover your mouse over a link, you will be able to see the URL that you will be taken to if you click.
- If you receive an email with a link to a special deal or promotion, navigate to the organization's website in your browser instead of clicking the link. By visiting the organization's website directly, you can ensure that the deal or promotion is legitimate.
- Before you click a shortened URL, make sure it is legitimate. You can use an online URL checker to view the full URL.

*KnowBe4 is the world's largest integrated platform for security awareness training combined with simulated phishing attacks.*

## Focus Forward 2022 Webinar Series

To register, contact Erin Miller, assistant vice president of energy policy and sustainability, at 614.540.1019 or by email at [emiller@amppartners.org](mailto:emiller@amppartners.org).

**November 9, 10 a.m.**  
Federal funding opportunities for grid modernization, resilience, and maximizing distributed energy resources

The Focus Forward Advisory Council has identified these topics to help educate and inform AMP's members about emerging industry trends and to prepare for further integration of distributed energy resources.



## Classifieds

**Members interested in posting classifieds in *Update* may send a job description with start and end advertisement dates to [zhoffman@amppartners.org](mailto:zhoffman@amppartners.org). There is no charge for this service.**

## City of Coldwater seeks three positions

### GIS coordinator

The City of Coldwater is seeking applicants for the position of geographic information systems (GIS) coordinator. This position is responsible for the development, operation, maintenance and enhancement of designated components of Coldwater's GIS. The GIS system contains detailed maps and records from different stakeholders including the City of Coldwater and Branch County. Tasks are performed in the office and field, utilizing technical expertise, in combination with a variety of electronic devices, to identify, plot, collect, store, transfer and display mapping, geographic, land use and demographic information, as applicable or assigned.

The successful candidate will have a high school diploma/GED; bachelor's degree from an accredited college or university in GIS, engineering or related field; at least three years of relevant work experience in related field; proficiency with computer hardware including desktops, PC tablets, iPads, scanners and plotters; proficiency with Microsoft Office, Windows OS and IOS software packages; a thorough understanding of database management; experience with ESRI products; experience with MilSoft WindMil software; advanced understanding of AutoCAD; familiarity with Lucity workflow program; familiar with CAD and other drafting programs; and possession of a valid Michigan driver's license.

This position pays \$55,786-\$65,998, depending on qualifications. See the full job posting and apply [here](#).

#### **Water/sewer manager**

The City of Coldwater is seeking applicants for the position of water/sewer manager. This position is responsible for the administration and supervision of the Coldwater Board of Public Utilities water supply, distribution system, treatment system, sanitary sewer collection system and operation and maintenance of Waterworks Park. This position may be subject to frequent after-hours duty and related decision making.

The successful candidate will have a high school graduate or equivalent; a minimum of 10 years of experience in water treatment, water supply and/or water distribution; Michigan Department of Environment, Great Lakes and Energy (EGLE) D-1 and S-2 water license certifications; and a valid Michigan driver's license. An associate degree in water/wastewater technology or equivalent and management experience is preferred.

This position pays \$72,000-\$88,000, depending on qualifications. See the full job posting and apply [here](#).

#### **Substation/process technician**

The City of Coldwater is seeking applicants for the position of substation/process technician. This position will utilize multiple software programs to maintain functionality of AMI metering infrastructure, meter data management and billing systems; perform testing and installations of metering set ups; troubleshoot AMI related infrastructure and AMI system software issues; maintain system integration with metering management systems and billing software; analyze substation SCADA data and related software on multiple platforms; maintain and test battery banks; and repair and install equipment in substations and other facilities. The technician may also be involved in all phases of customer service including but not limited to: energy audits, customer complaints, etc., and be responsible for other duties as assigned.

The successful candidate will have a high school graduate or equivalent; a minimum two years of related experience; a valid Michigan driver's license; the ability to obtain a CDL license. Possession of a Journeyman's Electrical License is preferred.

This position pays \$25.53-\$44.16 per hour, depending on qualifications. See the full job posting and apply [here](#).

## **City of Amherst seeks lead lineworker**

The City of Amherst is seeking applicants for the position of lead lineworker. This position requires skilled electrical work of the journeyman level in the construction, maintenance and repair of overhead electrical distribution and transmission systems serving the municipality. Candidates must have a minimum of three years of experience as a journeyman lineworker; thorough knowledge of methods, materials, tools and equipment used in electrical line construction and maintenance work; working knowledge and understanding of the principles of electricity as applied to power circuits, wiring diagrams and plant operations; and ability to apply this knowledge to work problems as assigned. Candidates should also have skill in the use of line tools and testing equipment used in the installation and maintenance of electrical distribution and transmission systems and allied equipment; ability to supervise the work of apprentice lineworkers and groundworkers in the performance of their job assignments safely, efficiently and economically; ability to maintain effective working relationships with co-workers and subordinates; ability to understand and follow oral or written instructions; ability to climb poles and work at moderate heights with high tension wires and related equipment, exercising power safety precautions. Candidates should be in good physical condition and health with sufficient physical strength and agility to perform heavy manual tasks relating to line construction and to work under varying types of weather conditions.

Benefits for this position include pension, sick time, vacation time, medical, dental, vision and life insurance, paid holidays and retirement plan. The position pays \$34.47 per hour. [Apply here](#) or submit your resume to [jdefibaugh@amherstohio.org](mailto:jdefibaugh@amherstohio.org).



## Town of Berlin, Md. seeks electric lineworker first class

The Town of Berlin, Md. is seeking applicants for the position of electric lineworker first class. This position is responsible for aiding in the operations and duties of the Electric Department. Under the general supervision of the chief lineworker, the electric lineworker first class must be highly proficient in linework in the construction and maintenance of the 14.4- and 25-kV overhead and underground electrical distribution system and able to perform other municipal/utility work as required. Candidates must be proficient in installing and connecting capacitor banks, transformers, switches, regulators and all associated overhead and underground equipment; have knowledge of electrical principles, safety procedures, electrical testing, hydraulics and rigging principles; and possess skills in reading and understanding blueprints, schematic drawings, mathematics and visual identification of conductor sizes and types. The applicant will need to be able to operate all required equipment.

The successful candidate will possess a high school diploma or general education degree; have completed a certified 48-month lineworker apprenticeship training program and have at least three years of experience as a first class lineworker; and maintain a valid Class B Maryland commercial driver's license. Qualified candidates are encouraged to submit a confidential Town of Berlin application for employment, a resume and three professional references to the administrative manager at [kjensen@berlinmd.gov](mailto:kjensen@berlinmd.gov). Applications can be found at [www.berlinmd.gov](http://www.berlinmd.gov). Salary will be dependent on qualifications. Applications should be submitted by Aug. 31, but the posting will remain open until filled.

## City of Bowling Green seeks two positions

### City Prosecutor

The City of Bowling Green is seeking applicants for the position of city prosecutor. This executive, salaried, exempt, unclassified position is responsible for oversight of the work of department staff, prosecuting criminal and traffic cases in the municipal court, dealing with zoning issues and responding to questions about applicability of the law in specific situations posed by the general public, police officers and other government agencies. This position reviews all new contested cases; makes court appearances for trials; reviews questions and complaints; performs research; supervises department staff; and performs other related duties as assigned. This position is supervised/managed by the city attorney. Candidates must have juris doctor and be licensed to practice law in the state of Ohio, with at least ten years of relevant experience preferred; or possess any combination of education, training and work experience which provides the required skill sets to perform the essential functions of the job. The job description is [available here](#).

Interested persons must complete an application packet that is available either by visiting the Department of Human Resources of the City of Bowling Green at 304 N. Church St., Bowling Green, OH 43402-2399 or by [accessing here](#). Resumes may be included but will not substitute for a completed application. Application materials must be returned to the one of the following methods: by email to [humanresources@bgohio.org](mailto:humanresources@bgohio.org), by fax to 419.352.1262 or by U.S. Mail or hand-delivery to the address above. Office hours are Monday through Friday, 8:00 a.m.–4:30 p.m. You may reach the Department of Human Resources by phone at 419.354.6200. The City considers applicants for positions without regard to a person's actual or perceived race, immigration status, source of income, color, religion, gender/sex, pregnancy, national origin, age, marital status, sexual orientation, creed, ancestry, disability, political ideology, veteran status, military status, gender expression, gender identity, family status, physical characteristics, HIV-status, genetic information, or any other legally protected status. Position pay is \$89,000-\$94,000. The deadline for making application is August 31, 4:30 p.m. AA/EEO.

### Entry level police officer

The City of Bowling Green is seeking applicants for the position of entry level police officer. The city is accepting applications until Sept. 15 and is testing to fill multiple vacancies in 2022/2023. A copy of the job description is [available here](#). Successful applicants must complete the Public Safety Self-Assessment and Personal History Questionnaire, which can be accessed through the National Testing Network (NTN). All candidates must complete and pass the NTN law enforcement tests (video, writing, and reading). Candidates who have tested with the NTN during the prior year will need to apply their scores to Bowling Green's current posting to be considered. NTN scores must be valid (not expired) on application deadline of Sept. 15. The weighted passing test score is 70, but all sections of the NTN written examination must be

passed. Veteran's Credit will not be added to a failing score. An additional credit of 10 percent will be added for a passing test score for honorably discharged veterans. A candidate's DD form 214 documenting an honorable discharge must be submitted at the time of application in order to be eligible for the veteran's credit. Veteran's credit will not be added to a failing written examination score. Any cost (time or money) for taking the NTN exam is the responsibility of the candidate. Testing must be completed by Sept. 15, or you will not be considered further in the process. To register with NTN and schedule a test, go to [www.nationaltestingnetwork.com](http://www.nationaltestingnetwork.com), select Finding Jobs, select Law Enforcement Jobs and sign up for the Bowling Green Police Division under the State of Ohio tab. All candidates, who pass the NTN written exam will be invited to take the mandatory physical ability test at a date to be determined by the City of Bowling Green Police Administration. The components of the test are outlined in the Ohio Attorney General guidelines to becoming a police officer [available here](#). Candidates can also obtain a copy of these components from the Department of Human Resources. At minimum, candidates must have earned an associate degree or completed either 64-semester hours or 96-quarter hours towards a bachelor's degree from an accredited university, or current Ohio Peace Officer Training Council Certification, or current enrollment in Ohio Peace Officer Training Council Training and successful completion of training within three months of hire/appointment, or honorable discharge with two or more years of active-duty military service within the 24-month period immediately prior to applying for this test/position. In accordance with Section 33.08 of the Bowling Green Municipal Ordinance, no person shall be eligible to receive an original appointment as a police officer unless the person has reached the age of 21 or is under the age of 41. This age restriction is permitted by the Public Safety Exemption to the Age Discrimination in Employment Act (29 U.S. Code 623 (j)). A full copy of this posting may be [viewed here](#).

All candidates must complete a City of Bowling Green Employment Application that is [available here](#) or in the Department of Human Resources located at 304 N. Church St., Bowling Green, OH 43402. City application materials may be returned by email to [humanresources@bgohio.org](mailto:humanresources@bgohio.org), by fax to 419.352.1262 or by U.S. Mail or hand-delivery to the address above. Phone: 419.354.6200. Website: [www.bgohio.org](http://www.bgohio.org). Resumes alone are unacceptable. Starting base hourly rate is \$29.94, as outlined in the OPBA union contract. Deadline to apply is Sept. 15, 4:30 p.m.

## **City of Lebanon seeks deputy director of electrical engineering**

The City of Lebanon is seeking applicants for the position of deputy director of electrical engineering in the Electric Department. The deputy director of electrical engineering will work under the direction of the director of electric and will provide professional leadership and management of the city's Electric Division. The Electric Division is the electric utility inside Lebanon City limits and has an annual budget of \$35 million and nineteen full-time personnel. This position's responsibilities include managing all facets of an electric utility including construction and operation of generation, transmission and distribution, renewable energy resources, wholesale power purchases, system fault studies, system protection reviews and private development review. The deputy director will serve as a critical member of the Electric Division and the city management team. See the full job description [here](#).

Qualified candidates should hold a bachelor's degree in electrical engineering through an Accreditation Board for Engineering and Technology, Inc., accredited university, at least three years of documented electric utility experience in either the public or private sector, possess a valid state of Ohio driver's license and have outstanding communication and public service skills. Applications may be obtained at the Lebanon City Building, 50 S. Broadway, Lebanon, Ohio, 45036, or downloaded at [www.lebanonohio.gov](http://www.lebanonohio.gov). Applications accompanied by a cover letter and resume should be submitted to the Personnel Department at the above address. Applications will be accepted until the position is filled. The City of Lebanon requires post-offer, pre-employment drug screen, physical and background check. EOE.

## **City of Painesville seeks journeyman lineworker**

The City of Painesville is seeking applicants for the position of journeyman lineworker in the Distribution Division of the Painesville Municipal Light & Power System/Electric Department. Duties include the operation, maintenance and routine construction of the electric distribution system.

This position requires a high school diploma or equivalent; successful completion of journeyman lineworker apprenticeship program; and four years of experience as a lineworker; or an equivalent combination of education and experience which provides the skills and abilities necessary to perform the job. Successful applicant must have:

- Valid State of Ohio driver's license
- Valid Ohio Class "A" commercial driver's license
- Journeyman Lineworker Certification

The wage range for this position is \$34.89-\$35.76 per hour, depending on qualifications. There are quarterly stipends paid throughout the year of \$1,350.00 each with an additional \$1,500.00 paid in December for having completed a formal journeyman program. For additional information and answers to questions contact the Painesville electrical superintendent at 440.392.5939 or electric distribution supervisor at 440.392.6158, or go to [www.painesville.com/employment](http://www.painesville.com/employment). To apply, submit application and/or resume to [employment@painesville.com](mailto:employment@painesville.com). Position open until filled.

## Opportunities available at AMP

AMP is seeking applicants for the following positions:

- Assistant vice president of accounting
- Director of transmission operations
- Generation operations plant engineering intern — AFEC
- IT intern — cyber
- Senior transmission accountant
- Transmission engineer
- Transmission project manager

For complete job descriptions, please visit the [AMP careers page](#).

Mycoff Fry Partners is seeking candidates for the following AMP position:

- Senior vice president of finance/Chief Financial Officer

For additional information and resume submittal, please see the posting on the Mycoff Fry Partners [website](#).



### Mission:

To serve Members through public power joint action, innovative solutions, robust advocacy and cost-effective management of power supply and energy services.

### Vision:

To be public power's trusted leader in providing Members and their customers the highest-quality, forward-looking services and solutions.

### Values:

Integrity, Member Focus, Partnership, Employee Engagement, Stewardship, Innovation and Accountability.

**STAY CONNECTED**



[www.amppartners.org](http://www.amppartners.org)

American Municipal Power, Inc. | 1111 Schrock Road, Suite 100, Columbus, OH 43229

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